

7/17/06  
2-7-06

### Holland Planning Board Application for

Special permit       Site Plan Approval       Waiver

Project name Eric E Johnson      Submittal date 2-7-06  
Owner Eric E Johnson      Phone 413-245-8398  
Location 106 Stafford Rd Map 20A2      20/A/S  
Agent \_\_\_\_\_      Phone \_\_\_\_\_  
Assessor's Map \_\_\_\_\_ Parcel \_\_\_\_\_ Deed book \_\_\_\_\_ Page \_\_\_\_\_  
Town Clerk Filing:      Signature \_\_\_\_\_      Date \_\_\_\_\_

### I Engineering Plan Checklist

Y N	Comments
A. Existing Site Plan	
___	Locus _____
___	North arrow _____
___	Existing structures _____
___	Existing roads and curbs _____
___	Contours and elevation _____
___	Abutters within 300 feet _____
B. Proposed	
___	Lot dimensions _____
___	Proposed buildings _____
___	Percent building and impervious areas _____
___	Sidewalks and buffer areas _____
___	Streets, driveways and access _____
___	Circulation patterns _____
___	Parking spaces and calculations _____
___	Loading areas _____
___	Building heights _____
___	Dumpsters and screening _____
___	Outdoor storage areas _____

Y N

Comments

C. Grading

- Buffer zones and distances \_\_\_\_\_
- Wetlands and vernal pools \_\_\_\_\_
- Riparian features \_\_\_\_\_
- Flood zones \_\_\_\_\_
- Ground water elevations \_\_\_\_\_
- Siltation fencing \_\_\_\_\_
- Significant species type and habitat \_\_\_\_\_
- Detention and retention basins \_\_\_\_\_
- Grading plan \_\_\_\_\_

D. Utilities

- Water lines and connections \_\_\_\_\_
- Septic systems \_\_\_\_\_
- Hydrants \_\_\_\_\_
- Electric and wire lines \_\_\_\_\_
- Drainage structures \_\_\_\_\_
- Oil and propane tanks \_\_\_\_\_
- Snow storage area \_\_\_\_\_
- Wells \_\_\_\_\_

E. Landscaping, Lighting and Signs

- Landscaping and calculations \_\_\_\_\_
- Tree and shrub planting \_\_\_\_\_
- Lighting location, size, type and direction \_\_\_\_\_
- Open space as percent of lot \_\_\_\_\_
- Sign location size and detail \_\_\_\_\_
- Geologic features \_\_\_\_\_
- Dust and noise control measures \_\_\_\_\_
- Fencing, permanent and temporary \_\_\_\_\_

F. Permits applied for/received from other boards, agencies or commissions

- Board of Health \_\_\_\_\_
- Conservation Commission \_\_\_\_\_
- Fire Department \_\_\_\_\_
- Highway Department \_\_\_\_\_
- Building Inspector \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**II Project Narrative** (Must be completed by applicant or agent)

Describe the project in terms of use, design elements and construction timeframe

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Explain how the design and layout of the development or use constitutes suitable development without detriment to the neighborhood or to the environment

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Describe any special processes, mitigation measures or unique circumstances which may have a bearing on project approval

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I attest that the information provided above is accurate and complete and that the proposed project conforms to all aspects of the Commonwealth of Massachusetts Codes and the Town of Holland Subdivision Control and Zoning By-Laws design standards and submission requirements. The project's design and layout as proposed constitute suitable development and will not result in a detriment to the neighborhood or to the environment.

\_\_\_\_\_  
Signature of design engineer

\_\_\_\_\_  
Date

HOLLAND ZONING BY-LAWS  
SECTION VIII SPECIAL PERMIT  
SPECIAL PERMIT PROCEDURE TIMELINE

FOR APPLICATION # \_\_\_\_\_

8.2 SPECIAL PERMIT PROCEDURE\_PLANNING BOARD

- 8.21 An application for a special permit  
with the Town Clerk Date filed: \_\_\_\_\_  
and ten copies with the Planning Board Date received: \_\_\_\_\_
- 8.22 The Planning Board shall conduct a *preliminary conference*  
at its first/next scheduled meeting Date: \_\_\_\_\_  
date mutually agreed to with the applicant. Date: \_\_\_\_\_
- 8.23 Within 21 days after the preliminary conference,  
Procedural Order  
To Applicant Date: \_\_\_\_\_  
Filed with Town Clerk Date: \_\_\_\_\_
- 8.24 Original site plan, if required, shall be filed with  
the Town Clerk and ten copies filed with the Planning Board  
within 30 days that being Date: \_\_\_\_\_  
or such later date as the Planning Board may specify  
that being Date: \_\_\_\_\_

8.3 PROCEDURES FOR SITE PLAN REVIEW

- 8.31 Copies of the site plan will be distributed by the Planning Board to the
- | DISTRIBUTION<br>DATE       | RETURN<br>DATE |
|----------------------------|----------------|
| Building Inspector         |                |
| Conservation Commission    |                |
| Board of Health            |                |
| Economic Development Board |                |
| Highway, Police            |                |
| Fire Departments           |                |

Who shall review the application and submit their recommendations to the Planning Board. Failure to make recommendations within 45 days of the referral shall be deemed to mean lack of opposition. That date being.  
Date: \_\_\_\_\_

HOLLAND ZONING BY-LAWS  
SECTION VIII. SPECIAL PERMIT  
SPECIAL PERMIT PROCEDURE TIMELINE

FOR APPLICATION # \_\_\_\_\_

8.2 SPECIAL PERMIT PROCEDURE\_PLANNING BOARD  
8.3 PROCEDURES FOR SITE PLAN REVIEW

8.32 The Planning Board shall hold a hearing pursuant to public notice as required by Section 9 of the Zoning Act (M.G.L. c. 40A).

Hearing Date: \_\_\_\_\_

minus 14 days equals

Posting Date: \_\_\_\_\_

8.33 After due consideration of the recommendations of other boards and departments the Planning Board shall take final action within 135 days from the filing of the application.

Due Date: \_\_\_\_\_

plus 135 equals

Final Action Date: \_\_\_\_\_

8.6 ENFORCEMENT

8.62 Any special permit issued under this Section VIII shall lapse after one year from the date of issuance if substantial that date being:

Date: \_\_\_\_\_

The Planning Board may extend this period.

Application for extension is filed Date: \_\_\_\_\_

Extension Meeting Date: \_\_\_\_\_

New Date if any: Date: \_\_\_\_\_

time.line